Toolfix Dundalk – Online Sales Assistant Application Form

Position Applied For

Online Sales Assistant – Full Time ☐

Are you available to work the advertised Monday to Friday schedule? ☐ Yes ☐ No

Personal Details

- Full Name: _____
- Address: _____
- _____
- Town/City: _____
- Eircode: _____
- Phone Number: _____
- Email Address: _____

Employment Information

Are you currently employed? ☐ Yes ☐ No

Available start date: _____

Are you legally eligible to work in Ireland? ☐ Yes ☐ No

Education & Training

- Highest level of education: _____
- Relevant training or qualifications (if any): _____

Work Experience

Most recent or relevant employment:

Company Name: _____

Position Held: _____

Dates of Employment: _____

Main Duties: _____

Previous Employment (if applicable)

Company Name: _____

Position Held: _____

Dates of Employment: _____

Main Duties: _____

Skills & Experience

Please tick any areas where you have experience or feel confident:

☐ Order picking / checking orders ☐ Packing and labelling parcels

☐ Stock replenishment / stock control ☐ Basic computer use / printing labels

☐ Working accurately under pressure ☐ Teamwork and communication

☐ Warehouse or dispatch experience ☐ Manual handling / moving packages

Other relevant skills: _____

No previous warehouse experience is required; full training will be provided.

Additional Information

Why would you like to work as a Online Sales Assistant at Toolfix Dundalk?

_____

_____

_____

References

Reference 1:

Name: _____ Phone: _____

Relationship: _____

Reference 2:

Name: _____ Phone: _____

Relationship: _____

Declaration

I declare that the information provided is true and complete to the best of my knowledge.

Signature: _____ Date: _____